



Every child will be an independent, imaginative achiever, with excellent life skills

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Minutes of the Full Governing Body meeting held on Tuesday 9th October 2018 at 7.15pm at the School

Present: Samantha Brady (SB) – Parent Governor (Chair)
 Simon Simpkins (SS) – Parent Governor (Vice-Chair)
 Louise Warren (LW) (Headteacher)
 Paul Margey (PM) – Parent Governor
 Lucy Gildersleeves (LG) – Foundation Governor
 Jan Rossie (JR) – Staff Governor
 Georgiana Siedle (GS) – Staff Governor
 Mary Lines (ML) – Foundation Governor
 Tim Saunders (TS) – Community Governor
 Rev Talisker Tracey-Macleod (TTM) – Foundation Governor
 (joined the meeting at 7.25pm)

Apologies: Martin Westmoreland (MW) – Associate Member
 Liz Jepson (LJ) – Community Governor

In Attendance: Laura Purcell (Clerk)

The meeting commenced at 7.20pm
 The meeting was quorate.

1	<p>Welcome</p> <p>SB opened the meeting, welcomed Tim Saunders, our new Community Governor and welcomed all other Governors.</p> <p>The school prayer was read by all.</p>	
2	<p>Apologies for absence</p> <p>Apologies had been received and noted by those listed above.</p>	
3	<p>Declaration of Interests</p> <p>There were no declarations of interests for this meeting.</p>	

Signed *S. Brady* Date *4/12/18* Page 1 | 7

	<p>Our Mission Statement: We are a caring, village school which promotes Christian values, where each child receives a high standard of education that is broad, challenging, exciting and encourages creative thinking. We encourage every learner to be the best they can be, to reflect and plan the next steps in their learning journey, demonstrating a respect towards others and contributing to the communities of which they are part.</p> <p>The Mission Statement was reviewed 10 years ago when the LGB made a few small changes but essentially the Mission Statement has been in school for many years. Governors agreed the statement would stay unchanged adding that we are not just producing children to a high educational standard but also producing children that are ready for their next step in their education, moving onto Year 7 and the rest of their life. The school helps the children to become resilient and really does care for each child's wellbeing. Governors acknowledged our values permeate everything we do – Wisdom, Responsibility and Kindness.</p> <p>The Governors also reviewed the Schools Vision which was worked on 3 years ago by the LGB when the vision was to be an outstanding school.</p> <p>Every child will be an independent, imaginative achiever, with excellent life skills.</p> <p>LW asked Governors if we want to re-revisit our vision? Governors felt that although our vision does reflect the Mission Statement we could include the word 'resilience' and felt creative achiever linked back to our Mission Statement and would replace imaginative achiever.</p> <p>Governors agreed on the new Vision statement: Every child will be a resilient, creative achiever with excellent life skills.</p> <p>SB to include in Friday's Newsletter to parents why this statement has been changed. GS to update Vision statement on school literature.</p>	<p>SB GS</p>
8	<p>Head's report</p> <p>Head's report previously distributed electronically. LW advised 107 children in school, our total PAN is 105, 15 in each year group. The School Census has been submitted for 2018/19 therefore funding will be received on pupil numbers of 107. We will have some mobility which we have been notified about, therefore the school needs to have creative thinking around our school numbers. Pupil numbers are part of our budget and if pupil numbers fall this will have an impact on future finances.</p>	

Outcomes for children and learners

LW advised September is a key time to put things in place, like the Raising Achievement Plan (RAP) and start moving forward. A collaborative effort and buy in took place in the Summer term, the Plan came together over the summer holiday and our September inset day was a good time for staff to analyse and discuss the document. This pre-planning puts the school in a strong place to move forward the key actions.

Governors queried point 1.2 – Academy Heads have decided that KPIs for the end of each year group will limit children’s progress. We will be working with staff from the other 7 schools to strengthen subject leadership, share ideas and discuss the milestones which ensure deep conceptual learning in all subjects but with a real focus on the foundation subjects. This will result in milestones for end of Y6 based on the NC programmes of study, negotiated with Year 7 teachers to ensure all children are in the best place to make good progress in Year 7 and begin their GCSE journey.

Governors queried if we are not measuring progress until Year 6 is this not too late? LW advised foundation subjects are taught over KS1 for a two year period and KS2 for a four-year period, most year 3/4 children are still developing and it is not until year 5/6 that children achieve the expected standard in some foundation subjects. Governors queried which subjects these KPIs refer to - LW confirmed foundation subjects not reading, writing and maths. KPIs for end of each year group are used for these core subjects.

Quality of teaching and Learning

2.1 LW advised the Y1 transition has been excellent. The work that KH and LT have done together is very powerful and heartwarming to see. Most children are now choosing to spend little time outside with Acorns, choosing instead to complete their learning challenges inside.

2.3 Peer observations have been very successful focusing on strengths, but honest and transparent conversations have taken place indicating where next steps are.

2.5 New Feedback policy is in place. JR advised it is difficult for LT and JS to judge if the new policy has had an impact on their workload as their marking is very different due to being in different age classes. In maths the use of calculators, answers on the sheets and children marking has taken place. The children are finding it very positive to mark their own work and JR feels the policy is working well for maths. JR has reservations about the English marking and feels while it is making a difference to workload we need to ensure it does not take away from progress. More live feedback during the lesson has taken place. The children are getting used to their books not having as much written commentary. JR has attended a course on effective marking and the need to reduce workload and for some children marking and always adding a

	<p>comment/further task can be very demoralizing. JR feels we need to find a balance and still offer progress points when necessary.</p> <p>Personal development, behavior and welfare Governors advised they are really pleased to see the self- refer working well. This service has been publicised via an assembly. LW advised LE is an excellent resource in school, and we are very fortunate to have her. Governors to write to thank LE for her valued input.</p> <p>Effectiveness of leadership and management</p> <p>Feedback to parents in the Nursery setting has been an area for consideration. Weekly newsletters, daily whiteboard updates, news slips in bags and pupil learning journeys are all in place. The school is reticent to provide home-school communication books as this takes staff time away from children.</p> <p>Governor visits – please would Governors put a date in the diary this year. Please let LP know when a visit can take place.</p> <p>Governors wanted clarification on the work LW continues to do for OTSA. LW confirmed the County have allocated 3 schools and visits will be half a day per year.</p> <p>TTM left the meeting 8.30pm</p>	<p>GVRS</p> <p>GVRS</p>
9	<p>Self-Evaluation Framework (SEF)</p> <p>Copies of the SEF were previously circulated and available in hard copy at the meeting.</p> <p>LW advised Governors the key objectives link back to our RAP. The key OFSTED development in the first section ‘Areas for whole school development’ are to fully implement plans for sharing strong practice so all TAs are as effective as the best in the school, especially but not solely, in non-core subjects.</p> <p>Section 2 covers achievement. Really high percentages of pupils at greater depth in KS2 with our progress figures putting us in the top 20% nationally.</p> <p>KS1 results very strong. The number of children making at least expected progress is in line with this cohort as they left EYFS. Some children are working below expected and two who have been identified as SEN and are now target children in year 3 for extra support.</p>	

	<p>The targets for 2018/19 will be an ongoing section. Targets set will be aspirational but also achievable. Teachers have just completed setting their targets for each year group after which JS will populate the table.</p> <p>Final section breaks down strengths and areas for development on our Curriculum. We have graded ourselves as a 1, an outstanding school with our newest teacher very quickly working towards being an outstanding teacher.</p> <p>Spiritual, moral, social and cultural development in school is also graded as a 1, outstanding. We are working with the Diocesan Advisor as we are due to be inspected under SIAMS in 2021. The inspection is expected to have a different focus on our previous inspection.</p>	
10	<p>Raising Achievement Plan (RAP)</p> <p>RAP document circulated to Governors. LW asked if the lead people of each area could take a little more ownership this year. It is important for Governors to drive the RAP forward and hold LW to account.</p> <p>LW has added actions to show how targets are going to be driven forward. The success criteria is fairly soft focused and not always as measurable as they should be and sometimes they are hard to evidence. If you are a leader of an area, please add some further KPIs and put them alongside LWs.</p>	GVRS
11	<p>Data Retention / Child Protection & Safeguarding policy adoption</p> <p>The FAoS Data Retention and Child Protection & Safeguarding policies were previously circulated. Both policies were adopted by the LGB.</p>	
12	<p>GDPR Link Governor</p> <p>A Data Protection Governor is needed in school to check the systems are in place. SS agreed to do this on a termly basis when carrying out the health and safety visit.</p>	
13	<p>Any other business</p> <p>Sub-committee meetings – Resources and Standards</p> <p>Resources – The terms of reference for the Pay committee may have amendments following a Pay Committee meeting on the 1st November. SS will then bring to Resources at next meeting to be approved.</p> <p>Standards – Residential visits. ML queried why one committee approves residential visits and one committee approves the policy. GS to move in Scheme of Delegation so both sit under one committee.</p>	SS GS

